



Borough of Telford and Wrekin

Children & Young People Scrutiny Committee

Wednesday 5 July 2023

Terms of Reference 2023 / 2024

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|---------------------------------|--|
| Cabinet Member: | Cllr Nathan England - Cabinet Member: Finance, Customer Service & Governance. |
| Lead Director: | Anthea Lowe - Director: Policy & Governance |
| Service Area: | Policy & Governance |
| Report Author: | Sam Yarnall - Democracy Officer (Scrutiny) |
| Officer Contact Details: | Tel: 01952 382193 Email: sam.yarnall@telford.gov.uk |
| Wards Affected: | All Wards |
| Key Decision: | Not Key Decision |
| Forward Plan: | Not Applicable |
| Report considered by: | SMT – 27 June 2023 Children & Young People Scrutiny Committee – 5 July 2023 |

1.0 Recommendations for decision/noting:

It is recommended that the Children & Young People Scrutiny Committee:

- 1.1 Review and agree the Terms of Reference set out at Appendix A.

2.0 Purpose of Report

- 2.1 To set out the Terms of Reference for the Childre & Young People Scrutiny Committee outlines at Appendix A.

3.0 Background

- 3.1 The Constitution requires that Full Council should agree at its Annual Meeting the Terms of Reference for each of its Committees to enable the Council to efficiently conduct its business.

Terms of Reference 2023/2024

- 3.2 At the Annual Meeting of the Council on 25 May 2023, Full Council delegated authority to each Committee to review its own Terms of Reference.
- 3.3 The Terms of Reference forms part of the Consitution and approved by Full Council in that context on 3 March 2022.
- 3.4 There is one minor change suggested to the Terms of Reference (shown in red on Appendix A) to provide clarity around the process for appointment of a Chair for the Committee. It notes that the Chair is appointed by Full OCuncil (in line with the Constitution) but sets out that a Vice-Chair may be appointed by a majority decision of the Committee.

4.0 Summary of main proposals

- 4.1 For the Committee to review it Terms of Reference.

5.0 Alternative Options

- 5.1 There are no alternative options arising from this report.

6.0 Key Risks

- 6.1 There are no key risks arising from this report.

7.0 Council Priorities

- 7.1 A community-focused, innovative council providing efficient, effective and quality services.

8.0 Financial Implications

- 8.1 There are no Financial Implications arising from this report.

9.0 Legal and HR Implications

- 9.1 The Constitution requires tha the Terms of Reference be reviewed on an annual basis. The Council required to comply with the Constitution. This report demonstrated compliance with is requirement.

10.0 Ward Implications

- 10.1 There are no ward implications arising from this report.

11.0 Health, Social and Economic Implications

- 11.1 There are no Health, Social and Economic Implications arising from this report.

12.0 Equality and Diversity Implications

- 12.1 There are no equality and diversity implications arising from this report.

13.0 Climate Change and Environmental Implications

13.1 There are no Climate Change or Environmental implications arising from this report.

14.0 Background Papers

1 Council Constitution

15.0 Appendices

A Children & Young People Scrutiny Committee – Terms of Reference

16.0 Report Sign Off

| Signed off by | Date sent | Date signed off | Initials |
|----------------------|------------------|------------------------|-----------------|
| Legal Services | 04/04/2023 | 22/05/2023 | KF |
| Finance | 04/04/2023 | 5/05/2023 | TD |